

Shotteswell Parish Council

Draft

Shotteswell Parish Council Meeting held on Thursday 6th August 2020 at 7.00 pm at Laurel Farm, Shotteswell.

Present were: Cllrs Faulkner (Chair), J Burgess, V Ingram (Clerk), M Pearson & B Zammett,

Apologies: None

Members of the Public: 4

Declaration of Interest: None

Minutes of the previous meeting having been circulated were confirmed as a correct record Proposed by Cllr Burgess & Seconded by Cllr Faulkner.

The Chairman extended his gratitude to Mr & Mrs Kipping for the use of their barn.

Due to unprecedeted circumstances with the outbreak of COVID 19, the Parish Council had kept in regular contact and the business of the council had carried on as normal. Several letters were hand-delivered to each household at the beginning of the pandemic with offers of help and practical advice given. Residents were still able to contact the council and any concerns raised were dealt with, promptly.

Highways: Prior to the lockdown a map had been sent to the Highways Dept flagging all the defects in the parish. Owning to COVID 19 it was explained that obviously WCC was taking a little longer to react but some of the works had now begun.

The new sign had been erected on Burycourt Lane.

Broken surface drain grill reported to WCC since the original list had been sent.

Trees, two fallen boughs have been dealt with by the Chairman, nothing further to report.

The electrical undergrounding work on the First Turn arranged by the council had been completed. A road closure notice for Middle Lane is to be sought shortly and there would be some further undergrounding of cables in Chapel Lane. Some trees interfering with overhead cables had also been brought to the attention of Western Power.

Playing Field: This was closed and taped off by Warwickshire Police as the pandemic progressed in line with the Government decree and all other playgrounds in the county. A letter had to be sent to a resident who had removed some of the police tape. Although a padlock had been put on the main entrance gate disappointingly this had been forced off. The ROSPA report had identified a number of issues and quotes for this work are currently being sourced. The council agreed to erect a sign explaining the risks of COVID and precautions that need to be taken by field users.

Finance paid since the last meeting Proposed by Cllr Faulkner Seconded by Cllr Pearson

Just Gardening £278	Street Master £231.60
V Hall £50	Ironmongery £88.92
Stationery & Printing £135.26	Sign £65

Hedge Maintenance £210.60	Tree works £357
Touchwood £260	Printing £57.98
Tree Works £570	K Kwik £189
Insurance £735.49	Defib £894
WALC £126	ROSPA £120

The end of the year financial documents and procedures were formally accepted and approved by the council.

Proposed by Cllr Burgess Seconded by Cllr Faulkner.

The Meeting closed at 7.17 pm Next proposed meeting October 6th 2020